SurfacePrep - New England Metal Finishing LLC

These terms and conditions are based on the individual supplier's type of product and or service(s) purchased by NEMFI/PFS

1. NEMF/PFS reserves the right to review and approve the suppliers Quality Management System (QMS)**.**
   Standard QMS requirements include**:**

   1.1 Suppliers providing special processing must maintain a system for validating processes similar to that of a NADCAP program, or other system as required by the purchase order.
   1.2 Customer dictated sources must operate in accordance with approved specifications and standards as dictated and controlled by the customer in question.
   1.3 Suppliers initially approved by NEMF/PFS for use via certification (ISO 9001, AS 9100, ISO 17025, AS 9120, Nadcap, etc.) must notify our organization of changes to certification(s) status.
2. All special processes required by a purchase order must be performed by qualified personnel.
3. NEMF/PFS reserves the right of access by our representatives, our customer, any regulatory authorities to the applicable areas of all facilities, at any level of the supply chain, involved in the order and to all applicable records.
4. All calibration certificates must identify standards and must be traceable to NIST (National Institute of Standards and Technology).
5. The supplier shall maintain the proper identification and revision status of specifications, drawings, process requirements, inspection/verification instructions and other relevant technical data.
6. NEMF/PFS reserves the right to approve or specify any designs, tests, inspection plans, verification, use of statistical techniques for product acceptance, and any applicable critical items, including key characteristics.
7. Record retention requirements will vary based on the type of product/service you are supplying to NEMFI. Retention should be as established by your internal quality procedures or as specified by contract.
8. The supplier is required to:
   8.1 Notify NEMF/PFS of nonconforming product(s) immediately upon discovery.
   8.2 Obtain approval from NEMF/PFS of nonconforming product disposition.

8.3 Notify NEMF/PFS of changes in product/or process, changes of suppliers, materials used in processing, and changes of manufacturing facilities.

8.4 Flow down to the supply chain the applicable requirements including customer requirements.

9. NEMF/PFS reserves the right of final approval of product, procedures, processes, and equipment.
10. NEMF/PFS reserves the right to designate requirements for test specifications for design approval, inspection/verification, investigating or auditing.
11. NEMF/PFS measures supplier on-time delivery and quality performance. Any issues with these metrics may result in corrective action requests. NEMF/PFS periodically requests suppliers to update their profile and QMS information via survey. Performance information for key suppliers is supplied quarterly.
12. The supplier shall ensure that personnel are aware of:

    12.1 Their contribution to product or service conformity.

    12.2 Their contribution to product safety.

    12.3 The importance of ethical behavior

    12.4 Process for identification of counterfeit parts.

Revision A dated 1/12/22 – Changed logo to reflect new Name